

**Village of Ortonville**  
**476 Mill St.**  
**Ortonville, MI 48462**  
**(248) 627-4976**

**Rules and Regulations for use of the Crossman Park Pavilion**

The Village of Ortonville allows the public the use the Crossman Park Pavilion for the purpose of recreational and social activities that are deemed appropriate by the Village and DDA. The public is permitted to reserve the pavilion for use on a regular basis when available. Reservations shall be made in advance and are on a first-come, first-serve basis. To reserve the pavilion a representative of the organization must fill out the use application at the Village offices located at 476 Mill St., outlining the intended use. Rental fees must be paid **prior to using the pavilion.** The reserving organization is responsible for supervision of the attendees, and for damages that may occur. Please explain the rules and regulations to all parties attending your event.

- Uses of the pavilion are restricted to the use described on the application.
- Reserving parties must **clean their debris** in and around the pavilion leaving it in the same condition as they found it.
- Clean up shall be performed by the renting parties during the rental period.
- Groups using the facility shall be responsible for any damages or loss to village owned property.
- Facilities are not available for purely personal, private and/or commercial monetary gain.
- Facilities will not be allowed for use for any activity that violates good morals, manners or taste.
- Smoking or use of other tobacco products inside the building is prohibited.
- There is no permitted use, sale, distribution or consumption of alcohol allowed on the premises.
- No solicitation of funds is allowed, and no admission fees are allowed to be charged.
- Conduct shall not violate any Village, State or Federal laws.
- If music is to be played, the volume level shall be subject to village ordinances.
- Unnecessary noise, profanity, disorderly or improper conduct shall not be permitted.
- Accidents must be reported to the Village offices as soon as possible.
- Proper supervision must be supplied at all times by the parties using the facility. The person in charge shall make sure that there is adequate supervision.

- If the use of the facility includes persons under the age of 18 (minors), one chaperone must be in attendance for each 10 minors. The chaperone(s) must be at least 21 years of age. The chaperone(s) is responsible for the behavior of the minors.
- All parties using the facility must follow the established Rules and Regulations set forth.
- The Village of Ortonville shall not be responsible for personal property of a group using the facility.
- Decorations, signage, etc. shall not be attached to walls, ceilings or other permanent fixtures altering or damaging any surfaces.
- Violations of these regulations or misrepresentation of use may be cause for immediate eviction of building and future use of the building.

If you have any questions regarding the rules and regulations please contact the Village of Ortonville at (248) 627-4976 for clarification.