

Village of Ortonville
476 Mill St.
P.O. Box 928
Ortonville, MI 48462
Phone: 248627-4976 **Fax:** 248-627-4677

VILLAGE OF ORTONVILLE

APPLICATION FOR A COMMERCIAL/NON-RESIDENTIAL VARIANCE

NOTICE TO APPLICANT:

- 1-Application for variances for commercial/non-residential use will first be reviewed by the Ortonville Planning Commission. Submitted, with this form and any Required plans, drawings, etc. must be a fee of \$100.00.
- 2-After review, the Planning Commission makes a recommendation to the Zoning Board of Appeals
- 3-Planning Commission Meetings are held the first Tuesday of each month; ZBA meetings are scheduled as needed.
- 4-Applications must be submitted to the Village Manager or Clerk at least two weeks prior to the scheduled Planning Commission review date.
- 5-All signatures must be notarized.
- 6-Any parties with any of the following interests must sign the application and indicate their interest:
 - Owners of the property
 - All parties in any land contract
 - All parties having interest in purchase agreements
 - Any party acting as applicant

DO NOT WRITE IN THIS SPACE:

Application #: _____

Date Filed: _____

Amt. of Fee: _____

Date Paid: _____

Scheduled Review Dates:

Approved _____ **Denied** _____

Date: _____

Any Conditions: _____

Authorized Signature:

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I (we), the undersigned so hereby respectfully make application for a Variance in the Village of Ortonville.

In support of this application, the following facts are shown:

1 – Following are the names, current addresses, telephone numbers, and type of interest in the property.

Name: _____
Signature: _____
Phone Number: _____
Address: _____
Interest in Property: _____

Acknowledged before me by _____
this ___ day of _____, 20___
Signed: _____
Printed: _____
Notary Public, State of Mich.
County of _____
Acting in the County of _____
My commission expires _____

Name: _____
Signature: _____
Phone Number: _____
Address: _____
Interest in Property: _____

Acknowledged before me by _____
this ___ day of _____, 20___
Signed: _____
Printed: _____
Notary Public, State of Mich.
County of _____
Acting in the County of _____
My commission expires _____

Name: _____
Signature: _____
Phone Number: _____
Address: _____
Interest in Property: _____

Acknowledged before me by _____
this ___ day of _____, 20___
Signed: _____
Printed: _____
Notary Public, State of Mich.
County of _____
Acting in the County of _____
My commission expires _____

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IF ADDITIONAL SIGNATURES ARE NECESSARY, PLEASE USE THE BACK OF THIS DOCUMENT.

2 – Property Address/Location: _____

3 – Property Sidewell #: _____

4 – Current Zoning of Property: _____

5- Variance being requested: _____

6 – It is proposed that the property will be put to the following use: _____

7 – It is proposed that the following buildings will be constructed: _____

8 – A variance is the granting of relief to a property owner in situations, where, owing to special conditions which are unique to his/her property alone, a strict enforcement of the zoning ordinance would result in unnecessary hardship or practical difficulty. Please state here what the unnecessary hardship or practical difficulty is, in this instance.

9 – Please indicate any other pertinent information (i.e. previously granted variances, special uses, rezoning, deed restrictions, etc.) _____

10 – If scaled drawings of the property/buildings, etc., will be of benefit to the Planning Commission and Zoning Board of Appeals in reaching their decision, such are attached to this application.

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