

Village of Ortonville
Township Offices – 395 Mill Street, Ortonville, MI 48462
Ortonville Village Council meeting
April 13, 2009 – 7:00 P.M.

President Quisenberry called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

Roll Call:

Present: Champion, Nivelt, Batten, Kassuba, Eschmann, Green, Quisenberry

Absent: None

Also Present: Village Manager - Ed Coy, Village Clerk – Julie Alexander, Village Treasurer – Larry Brown, General Clerk – Diana Bertapelle, Carla Spradlin, Mike Kyle and approximately 6 other individuals.

Approval of Agenda:

Added **Closed Session** to discuss the purchase of real property as requested by President Quisenberry.

Motion by Trustee Kassuba, seconded by Trustee Eschmann, to approve the amended agenda.
All in favor, the Motion carried.

Approval of Council Meeting Minutes:

Minutes of the Village of Ortonville Council meeting on March 23, 2009.

No changes.

Motion by Trustee Champion, seconded by Trustee Nivelt, to approve the minutes of the March 23, 2009 Village Council meeting.

All in favor, the Motion carried.

Acceptance Items:

A. Summary of Brandon Township Fire Alarms – March 2009

Item accepted.

Disbursements:

Clarification sought for the following invoice(s):

-Road Commission for Oakland County (billing frequency & amount)

-POH Premier Occupational (service provided & billing delay)

-Nextel Communications (service clarification)

Motion by Trustee Batten, seconded by Trustee Nivelt, to approve disbursements in the amount of \$41,036.06.

Roll Call:

Ayes: Champion, Nivelte, Batten, Kassuba, Eschmann, Green, Quisenberry

Nays: None

Motion passed.

Public Comments (Agenda Items Only):

None.

Unfinished Business:

A. Neighborhood Stabilization Program - Village Manager Coy

Village Manager Coy requested Council approve a resolution to have the Village staff administer the NSP program. The NSP grant will cover the wages for time spent on NSP related tasks. Also, upon Council approval, Mike Kyle has agreed to oversee the rehabilitation/demolition projects and assist the office as a “field manager”. He has 31 years of experience working with the County in a related capacity. Julie Alexander, Diana Bertapelle and Mike Kyle would be paid \$20.00 per hour for NSP work time. Trustee Kassuba expressed concern over the time required to administer the program and cover the regular office duties. Carla Spradlin from Community Planning addressed Council indicating her role as the assigned Planner. She advised Council that the Village staff has the ability to administer the program effectively.

Motion by Trustee Green, seconded by Trustee Eschmann, to pass the resolution with a change in paragraph 4; deleting all wording after “March 26, 2009”, and inserting \$20.00 per hour for Mike Kyle’s wages in paragraph 5.

Roll Call:

Ayes: Champion, Nivelte, Batten, Kassuba, Eschmann, Green, Quisenberry

Nays: None

The Motion passed.

Village Manager Coy advised Council that the staff has advertised for appraisal services needed for the NSP program. One appraiser bid on the RFP, at a price of \$250.00 per appraisal. Merritt Dietz of 1st Residential Appraisal, LLC meets all the required criteria and provided a fair price.

Motion by Trustee Champion, seconded by Trustee Nivelte, to use Merritt Dietz as an appraiser for the HUD 203k Program at the rate of \$250.00 per appraisal.

Roll Call:

Ayes: Champion, Nivelte, Batten, Kassuba, Eschmann, Green, Quisenberry

Nays: None

The Motion passed.

Lastly, Village Manager Coy advised Council of the need for the staff to move forward with NSP related tasks due to the tight timeframe to commit the funds. He requested Council consider granting the NSP administrators some authority to move forward with tasks as needed without waiting for scheduled Council meetings. Carla Spradlin gave Council examples of activities that may be affected by having to wait for their approval. She assured Council that

many checks and balances are in place that dictate proper handling of every aspect of the program. All activities must follow federal guidelines. President Quisenberry agreed that it is necessary to allow staff the opportunity to move forward without waiting for Council meetings. Council requested frequent updates of NSP activities. Trustee Eschmann questioned money needed to get started with implementing the program. Village Manager Coy advised Council that a budget will be presented at the next Council meeting.

Motion by President Quisenberry, seconded by Trustee Kassuba, to have Council give the Village Manager and NSP designees the authority to make decisions on NSP related activities without Council approval to effectively implement the program in timely manner.

Roll Call:

Ayes: Champion, Nivelt, Batten, Kassuba, Eschmann, Green, Quisenberry

Nays: None

The Motion passed.

B. Skate Park - Village Manager Coy

Village Manager Coy advised Council that Robert Roerink has been re-hired as the Skate Park Supervisor for the 2009 season. There was discussion over the provision and placement of a portable restroom. It was decided that adequate facilities are already available. A designated parking spot with signage has been provided as recommended by the Skate Park Committee. A Motion addressing his pay rate needs to be approved to implement the recommended \$10.00 per hour rate.

Motion by Trustee Champion, seconded by Trustee Green, to increase Mr. Roerink's pay for 2009, from \$7.14 per hour to \$10.00 per hour, retroactive to March 31st.

Roll Call:

Ayes: Champion, Nivelt, , Eschmann, Green, Quisenberry

Nays: Batten, Kassuba

The Motion passed with a 5 to 2 vote.

New Business:

None.

Public Comments (Items not on agenda):

None.

Items from Trustees:

Trustee Green clarified that the letter from the Brandon Township Treasurer regarding DDA funding and expenditures was provided to Molly LaLone & Robert Renchik. The Village Manager will also follow up with Mr. Beltramo.

Trustee Champion advised Council that the Historical Society will hold it's first general membership meeting on April 15 at 7:00 p.m., preceded by a potluck at 6:00 p.m. Also, she is looking for participants and volunteers for a road rally fundraiser scheduled for June 27th. The cost is \$30.00 per couple with 4 people to a vehicle. More details to follow.

Closed Session:

To discuss the purchase of real property.

Motion by Trustee Batten, seconded by Trustee Nivelt, to Move to a Closed Session to discuss the purchase of real property.

Roll call:

Ayes: Champion, Nivelt, Batten, Kassuba, Eschmann, Green, Quisenberry

Nays: None

The Motion passed.

Moved to a Closed Session at 7:53 p.m.

President Quisenberry called the Closed Session to order at 8:07p.m.

Council and the Village staff discussed the purchase of real property.

Motion by Trustee Eschmann, seconded by Trustee Kassuba, to Move to Open Session.

All in favor, the Motion carried.

Moved to Open Session at 8:26 p.m.

Motion by Trustee Batten, seconded by Trustee Green, to adjourn the Village Council meeting.

All in favor, the Motion carried.

Meeting adjourned at 8:27 p.m.

Respectfully Submitted,

Julie Alexander
Village of Ortonville Clerk